

K 4

**SECTION 00 02 00 - NOTICE TO BIDDERS**

**NOTICE TO BIDDERS**

Notice is hereby given that sealed bids will be received:

By: Valparaiso Community Schools  
Attention: Sharon Qualkenbush  
3801 North Campbell Street  
Valparaiso, IN 46385

For: Additions and Renovations to Thomas Jefferson Elementary School  
1700 Roosevelt Rd.  
Valparaiso, Indiana 46383

At: 3801 North Campbell Street  
Valparaiso, IN 46385

Until: 1:00PM (CDST), on April 17, 2017

Bid Opening: Bids will be publicly opened and read aloud at 1:00PM (CDST), on April 17, 2017 in the Valparaiso Community Schools Administration Building Board Room.

All work for the complete construction of the Project will be under one or more prime contracts with the Owner based on bids received and on combinations awarded. The Construction Administrator will manage the construction of the Project.

Construction shall be in full accordance with the Bidding Documents which are on file with the Owner and may be examined by prospective bidders at the following locations:

Office of the Construction Administrator  
The Skillman Corporation  
8006 Aetna Street  
Merrillville, IN 46410

The Skillman Plan Room  
[www.skillmanplanroom.com](http://www.skillmanplanroom.com)

**Prime and Non-Prime Contract Bidders** must place an order on [www.skillmanplanroom.com](http://www.skillmanplanroom.com) to be able to download documents electronically or request printed documents. There is no cost for downloading the bidding documents. Bidders desiring printed documents shall pay for the cost of printing, shipping and handling. Reprographic Services are provided by:

**Reprographic Arts, 1017 Franklin St., Michigan City, IN 46360, Phone (219) 872-9111**

A **Pre-Bid Conference** will be held on **March 27, 2017 at 7:30AM (CDST)**, at the **Thomas Jefferson Elementary School Gymnasium** located at 1700 Roosevelt Rd. Valparaiso, Indiana 46383. Attendance by bidders is optional, but recommended, in order to clarify or answer questions concerning the Drawings and Project Manual for the Project.

Bid security in the amount of ten percent (10%) of the Bid must accompany each Bid in accordance with the Instructions to Bidders.

The successful Bidders will be required to furnish Performance and Payment Bonds for one hundred percent (100%) of their Contract amount prior to execution of Contracts.

Contractors submitting bids for the performance of any Work as specified in this building Project should make such Bids to **Valparaiso Community Schools**. Contractors are advised that the Contract as finally entered into with any successful Bidder may be entered into with either the School Corporation or the Building Corporation or certain portions of the Contract may be entered into by both the School Corporation and the Building Corporation.

The Owner reserves the right to accept or reject any Bid (or combination of Bids) and to waive any irregularities in bidding. All Bids may be held for a period not to exceed 60 days before awarding contracts.

**Valparaiso Community Schools**

By: Dr. E. Ric Frataccia

END OF SECTION 00 02 00