

NOTICE TO BIDDERS

Notice is hereby given that sealed bids will be received:

By: Valparaiso Community Schools
Attention: Sharon Qualkenbush
3801 North Campbell Street
Valparaiso, IN 46385

For: Furniture, Furnishings and Equipment Procurement and Installation
Administration Offices and Ancillary Areas
Bid Package #2
Heavilin Elementary School
2450 Heavilin Road
Valparaiso, IN 46383

At: Valparaiso Community Schools Administration Building
3801 North Campbell Street
Valparaiso, IN 46385

Until: May 9, 2017, 11:00 AM (CDST)

Bid Opening: Bids will be publicly opened and read aloud at on May 9, 2017 at 11:00 AM (CDST) in the Valparaiso Community Schools Administration Building Board Room.

All work for the complete Furniture, Furnishings and Equipment Procurement of the Project will be under one or more prime contracts with the Owner based on bids received and on combinations awarded. The Furniture, Furnishings and Equipment Coordinator will manage the Furniture, Furnishings and Equipment Procurement for the Project.

The Furniture, Furnishings and Equipment Procurement shall be in full accordance with the Bidding Documents for Bid Package #2 which are on file with the Owner and may be examined by prospective bidders at the following locations:

Furniture, Furnishings and Equipment Coordinator

Jeffrey K. Liggett, ALA, RID, LEED AP
Falk Liggett Design LLC
2646 Hamstrom Road
Portage, IN 46368
jl Liggett@falkliggettdesign.com

Document Management & Printing Company

Nate Angell
ARC Indiana – Production Department
1189 East Summit Street
Crown Point, IN 46307
nate.angell@e-arc.com

Prime and Non-Prime Contract Bidders must place an order via the ARC PlanWell link to be able to download documents electronically or request printed documents. There will be a cost for downloading the bidding documents. Bidders desiring printed documents shall pay for the cost of printing, shipping and handling. Download and printing services are provided by:

ARC Indiana, 1189 East Summit Street, Crown Point, IN 46307, Phone (219) 663-3758

There will be no **Pre-Bid Conference** for this portion of the Project and Scope of Furniture, Furnishings and Equipment Work. The Bid Documents include all information regarding the scope of the Project. All inquiries and requests for information are to be directed in writing to Falk Liggett Design LLC.

Bid Security in the amount of Ten Percent (10%) of the Bid must accompany each Bid in accordance with the Instructions to Bidders.

The successful Bidders will be required to furnish Performance and Payment Bonds for One Hundred Percent (100%) of their Contract amount prior to execution of Contracts.

Contractors submitting bids for the performance of any Work as specified in this Project should make such Bids to **Valparaiso Community Schools**. Contractors are advised that the Contract as finally entered into with any successful Bidder may be entered into with either the School Corporation or the Building Corporation or certain portions of the Contract may be entered into by both the School Corporation and the Building Corporation.

The Owner reserves the right to accept or reject any Bid (or combination of Bids) and to waive any irregularities in bidding. All Bids may be held for a period not to exceed 60 days before awarding contracts.

Valparaiso Community Schools

By: Dr. E. Ric Frataccia