

**Valparaiso Community School Corporation**  
**POSITION AVAILABLE**  
**Valparaiso Community Schools**  
**Valparaiso IN 46385**

**TITLE:** Instructional Paraprofessional

**QUALIFICATIONS:** 2 years of college or Praxis Test minimum, Bachelor's Degree Preferred, Teaching License Preferred

**REPORTS TO:** Building Level Administrator

**PERFORMANCE RESPONSIBILITIES:**

- Works with individual students or small groups of students to reinforce learning of material or skills initially introduced by the teacher.
- Assists the teacher in devising special strategies for reinforcing material or skills based on a sympathetic understanding of individual students, their needs, interests, and abilities.
- Guides independent study, enrichment work, and remedial work set up and assigned by the teacher.
- Alerts the regular teacher to any problem or special information about an individual student.
- Provides assistance and monitors progress of students receiving services in RtI Tier 2 and 3.
- Reads assignments and tests to students when accommodation is prescribed by an IEP, 504, or GEI.
- Maintains the same high level of ethical behavior and confidentiality of information about students as is expected of fully licensed teachers.
- Participates in in-service training programs, as assigned.
- Perform other duties as requested by the principal.

**BENEFITS:**

- This is a non-PERF paying position
- \$10 per hour
- 180 days per year

**EVALUATION:** Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Classified Personnel.

**Application:** Please complete the classified application found on the Valparaiso Community Schools Website. <http://www.valpo.k12.in.us/Page/982> Applications will be accepted until a successful candidate has been identified.

**Email application only to:** [app@valpo.k12.in.us](mailto:app@valpo.k12.in.us)