

TITLE: **English Teacher – Long Term Sub**
Valparaiso High School

QUALIFICATIONS:

1. Indiana Teachers License in English/Language Arts 9-12
2. Bachelor Degree
3. Experience teaching high school students in Grade 10 preferred, but not required
4. Coaching or extra-curricular sponsorship preferred, but not required
5. Such alternatives to the above qualifications as the Board may find appropriate and acceptable

JOB GOAL: To develop in each pupil an awareness of the role of science in economic and social progress; to motivate each pupil to acquire knowledge of scientific facts and principles, and skills in scientific methods of problem solving; to discover and develop special talents of pupils in scientific fields.

PERFORMANCE RESPONSIBILITIES:

1. Teaches skills, knowledge, and scientific attitudes to secondary pupils, utilizing course of study adopted by the Board of Education and other appropriate learning activities.
2. Instructs pupils in citizenship and basic subject matter specified in state law and administrative regulations and procedures of the school district.
3. Plans English instruction involving demonstrations, lectures, discussions, Socratic seminar and other activities for optimal learning which integrates computer technology in the teaching/learning process.
4. Provides individual and small group instruction in order to adapt the curriculum to the needs of pupils and to accommodate circumstances where a variety of projects and classroom instruction being worked on simultaneously.
5. Establishes and maintains standards of pupil behavior for a productive learning environment during class sessions.
6. Evaluates each pupil's growth in knowledge and skills in course being taught.
7. Identifies pupils' needs, and cooperates with other professional staff members in helping pupils solve health, attitude, and learning problems.
8. Participates in curriculum and other developmental programs.
9. Assists pupils in selection and development of individual research projects.
10. Cooperates with school administration in providing English displays and programs for the school and community, and in sponsoring English activities.

11. Communicates with parents and school counselors on pupil progress.
12. Supervises pupils in out-of-classroom activities during the assigned work day.
13. Participates in faculty committees and sponsorship of student activities.
14. Serves as an effective and positive role model for students.