



Valparaiso Community School Corporation

POSITION AVAILABLE

2017-2018 School Year
Valparaiso Community Schools
Valparaiso IN 46385

TITLE: *Middle School Math Teacher/* Middle School Level
Benjamin Franklin Middle School

QUALIFICATIONS:

1. Valid Indiana Teaching License
2. At least a Bachelor Degree
3. Coaching experience desired but not required
4. Such alternatives to the above qualifications as the Board may find appropriate and acceptable

REPORTS TO: Building Principal

JOB GOAL: To create a class environment favorable to learning and personal growth; to establish effective rapport with pupils; to motivate pupils to develop skills, attitudes and knowledge needed to provide a good foundation for a grade appropriate education, in accordance with each pupil's ability; to establish good relationships with parents and with other staff members.

PERFORMANCE RESPONSIBILITIES:

1. Teaches the assigned curriculum to middle school pupils, utilizing course of study adopted by the Board of Education and other appropriate learning activities.
2. Instructs pupils in citizenship and basic subject matter specified in state law and administrative regulations and procedures of the school district.
3. Adapts Mathematics material and methods to develop relevant sequential assignments that guide and challenge pupils.
4. Selects and requisitions books and instructional aids appropriate to the interest and maturity level of pupils, maintains required inventory records.
5. Adapts the curriculum to provide individual, small group, or remedial instruction to meet the needs of the individual pupil.
6. Develops standards for critical analysis.
7. Encourages pupils to think independently and to express original ideas.
8. Evaluates each pupil's progress.
9. Established and maintains standard of pupil behavior needed to provide and orderly, productive classroom environment.

10. Identifies pupil needs, and cooperates with other professional staff members in assessing and helping pupils solve health, attitude, and learning problems.
11. Communicates with parents and school counselors about student progress.
12. Supervises pupils in out-of-classroom activities during the assigned working day.
13. Administers or monitors group tests.
14. Participates in curriculum and other developmental programs.
15. Participates in faculty committees and the sponsorship of student activities.
16. Maintains professional competence through professional development activities provided by the district and in self-selected professional growth activities.
17. Serves as a positive role model for students.

TERMS OF EMPLOYMENT:

Salary commensurate with position on negotiated salary schedule.

SUBMIT THE FOLLOWING:

1. A letter of application
2. A resume
3. A list of references
4. Transcripts of undergraduate and graduate work
5. A valid Indiana teaching license
6. Educational placement file or similar documentation

Inquiries

Mrs. Jean Sienkowski, Principal
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(no phone calls)

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